

REQUEST FOR QUOTATION

- The Philippine Guarantee Corporation (PHILGUARANTEE) invites service providers to submit quotations for its procurement of the preventive maintenance and repair of the following service vehicles. Please see the attached corresponding Terms of References:

| Lot | Items | The Approved Budget for the Contract, inclusive of applicable taxes |
|-----|---|---|
| 1 | Preventive Maintenance and Repair of 2010 Isuzu Crosswind, M/T Diesel with plate number SJX 602 | Php61,700.00 |
| 2 | Preventive Maintenance and Repair of 2009 Toyota Innova, A/T Diesel with plate number SJP 458 | Php40,400.00 |

- Quotations shall be evaluated and compared on a per lot basis and each lot shall be recommended for the award of contract separately.
- All interested suppliers may submit signed quotation at the Receiving Counter, 23rd Floor, BPI Philam Life Building, 6811 Ayala Avenue, Makati City and/or thru bacsecretariat@philguarantee.gov.ph on or before **10:00 a.m. (PhST)** of **November 17, 2023** together with the following documentary requirements:

- Mayor's/Business Permit;
- PhilGEPS Registration Number; and
- Omnibus Sworn Statement accompanied by the duly notarized Affidavit or Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable. (for ABC's above Php50,000.00) (download from this link: <https://www.gppb.gov.ph/wp-content/uploads/2023/07/07032023Omnibus-Sworn-StatementRevised-as-of-07.03.2023.docx>)

* For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

** Valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

*** Pursuant to OGCC Contract Review series of 2023, the bidder must submit together with the signed quotation the original/certified true copy of: *[If a sole proprietorship:]* duly notarized Affidavit or Special Power of Attorney; *[If a partnership, corporation, cooperative:]* duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable; or other similar document showing each representative's authority to execute the contract and should be attached and shall form part of the contract.



4. In the event that two or more bidders have been determined to have submitted the Lowest Calculated and Responsive Quotation (LCRQ), the End-user shall roll the dice to break the tie in the presence of the concerned bidder's representative (physically or via video conferencing). The bidder with the highest number shall be the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceedings.
5. For further inquiries, please contact Ms. Karenina V. Joaquin at bacsecretariat@philguarantee.gov.ph.
6. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all bids/quotations or waive any required formality therein or to accept such offer/s as may be considered most advantageous to the Corporation.



ATTY. NELIA O. OANDASAN
Chairperson
Bids and Awards Committee

10 November 2023