


REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites suppliers to submit quotations for its procurement of Various Grocery Items for the Fourth Quarter 2023 Requirements. Please see the attached Terms and Specifications.
2. The Approved Budget for the Contract is **Pesos: One Hundred Five Thousand One Hundred (Php105,100.00)**, inclusive of all applicable taxes.
3. Interested suppliers may submit signed quotation at the Receiving Counter, 23rd Floor, BPI Philam Life Building, 6811 Ayala Avenue, Makati City and/or thru bacsecretariat@philguarantee.gov.ph on or before **10:00 a.m. (PhST)** of **October 31, 2023** together with the following documentary requirements:

- Mayor's/Business Permit;
- PhilGEPS Registration Number.

**** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.**

4. Pursuant to OGCC Contract Review series of 2023, the bidder must submit together with the signed quotation the copies of: *[If a sole proprietorship:]* duly notarized Affidavit or Special Power of Attorney; *[If a partnership, corporation, cooperative:]* duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable; or other similar document showing each representative's authority to execute the contract and should be attached and shall form part of the contract.
5. For further inquiries, please contact Ms. Karenina V. Joaquin at bacsecretariat@philguarantee.gov.ph.
6. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all bids/quotations or waive any required formality therein or to accept such offer/s as may be considered most advantageous to the Corporation.



ATTY. NELIA O. OANDASAN
Chairperson
Bids and Awards Committee

25 October 2023

