

**BIDS AND AWARDS COMMITTEE
BID BULLETIN No. 1**

**Procurement of Security Services
for PHILGUARANTEE Offices
PGC-BAC-2023-003G**

This is to inform all prospective bidders of the following clarifications and amendments in the Bidding Documents:

QUESTIONS AND CLARIFICATIONS:

I. ON PHILHEALTH AND AGENCY FEE

1. Q: Will the PhilHealth rate of 4% still be used?

A: The PhilHealth rate used in the PADPAO rate for 2023 prevails and will be used.

2. Q: Do bidders have to conform to the 20% agency fee?

A: The agency fee should not be less than 20%.

II. ON THE TECHNICAL SPECIFICATIONS:

1. On Item 2 of Equipment and Supplies Requirement

Q: How many CCTVs will be installed?

A: The number of CCTVs will depend on the Security Plan to be submitted by the bidder. The minimum CCTV requirement is four (4) CCTVs as follows: a. Three (3) for the main entrance/exit doors located at each floor; and b. one (1) near the Cashier's booth.

Q: Is the CCTV requirement for the main office only?

A: Yes.

Q: Should the Security Plan be attached to the bid documents?

A: Yes.

2. On Item d.2 of the Technical Parameters

Q: Will the Wage Order on the Cost Distribution Form be updated?

A: Attached is the updated Cost Distribution Form.

Q: Will the original copy of the duly signed and accomplished Cost Distribution Form be attached to the Financial Document or Technical Specification?

A: The accomplished and duly signed Cost Distribution Form shall be submitted in lieu of the Price Schedule which should be in the Financial Component (2nd Envelope).

3. On Site Inspection

Q: Is there a schedule for ocular inspection?

A: Yes. The schedule of ocular inspection is on October 18, 2023; 10:00 A.M. Please proceed to PHILGUARANTEE, 22nd Floor, BPI-PhilAM Life Building, Ayala Avenue, Makati City and coordinate with the BAC Secretariat.

4. Item A.9 should read as follows:

“To strictly comply with R.A. 11917 shall be known as The Private Security Services Industry Act., and its implementing rules and regulations.

III. ON THE TECHNICAL DOCUMENTS UNDER THE CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

1. On the “Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started”

Q: Are the bidders required to attach the actual or copy of the contract, or would a list of contracts suffice?

A: Only the statement of the prospective bidder of all ongoing government and private contracts, including contracts awarded but not yet started shall be submitted.

However, the bidders must be ready to present the actual contract/s including the attachments during the post-qualification for validation.

2. On Conformity with the Technical Specifications

Q: Is there a checklist of requirements or particular documents to be complied with?

A. The list of all documents required by PHILGUARANTEE for this bidding is stated in Section VII. Technical Specification of the Philippine Bidding Documents.

3. On Item I: Legal Documents under the Technical Component Envelope

Q: Are there documents required to be submitted supporting the PhilGEPS Registration?

A: None, as long as the PhilGEPS Registration and the other required documents submitted are all valid and updated.



ATTY. NELIA O. OANDASAN

Chairperson, Bids and Awards Committee

11 October 2023