

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites quotations for the procurement of 2023 Corporate Branding – Customized Recyclable Kraft Paper Gift Bag. Please see attached Terms and Specifications.
2. Approved Budget for the Contract is **Pesos: One Hundred Fifty-Seven Thousand (Php157,000.00)**, inclusive of all applicable taxes.
3. All interested providers may submit signed quotation at the Receiving Counter, 23rd Floor, BPI Philam Life Building, 6811 Ayala Avenue, Makati City and/or bacsecretariat@philguarantee.gov.ph on or before **10:00 a.m. (PhST)** of **September 4, 2023** together with the following documentary requirements:
 - Mayor's/Business Permit;
 - PhilGEPS Registration Number; and
 - Omnibus Sworn Statement accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable. (download from this link: <https://www.gppb.gov.ph/wp-content/uploads/2023/07/07032023Omnibus-Sworn-StatementRevised-as-of-07.03.2023.docx>)

* For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

** Valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.
4. In the event two or more bidders have been determined as Lowest Calculated and Responsive Quotation (LCRQ), the End-user shall roll a dice to break the tie in the presence of the concerned bidder's representative (physically or via video conferencing). The bidder with the highest number shall be the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceeding.
5. For further inquiries, please contact Ms. Karenina V. Joaquin at bacsecretariat@philguarantee.gov.ph.
6. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.


MELINDA M. ADRIANO
Chairperson
Bids and Awards Committee

29 August 2023