

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites quotations for the procurement of Portable Hard Drives. Please see attached Technical Specifications and Requirements.
2. Approved Budget for the Contract is **Pesos: One Hundred Thousand (Php100,000.00)**, inclusive of all applicable taxes.
3. All interested suppliers may submit signed quotation at the Receiving Counter, 23rd Floor, BPI Philam Life Building, 6811 Ayala Avenue, Makati City and/or bacsecretariat@philguarantee.gov.ph on or before **10:00 a.m. (PhST) of July 11, 2023** together with the following documentary requirements:
 - Mayor's/Business Permit;
 - PhilGEPS Registration Number.

**** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.**
4. Pursuant to Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020, the PE is allowed to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment.
5. Pursuant to OGCC Contract Review series of 2023, the winning bidder must submit a copy of the Board Resolution, Secretary's Certificate, or other similar document showing each representative's authority to execute the contract and should be attached and shall form part of the contract.
6. For further inquiries, please contact Ms. Karenina V. Joaquin at bacsecretariat@philguarantee.gov.ph.
7. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.


MELINDA M. ADRIANO
Chairperson
Bids and Awards Committee

3 July 2023