

**REQUEST FOR QUOTATION
(Second Posting)**

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites service providers to submit quotations for its procurement of services for the production of 2024 to 2025 Corporate Wall and Desk Calendars. Please see the attached Terms and Specifications.
 2. The Approved Budget for the Contract is **Pesos: Eight Hundred Twenty Thousand (Php820,000.00)**, inclusive of all applicable taxes.
 3. Interested service providers may submit signed quotation at the Receiving Counter, 23rd Floor, BPI Philam Life Building, 6811 Ayala Avenue, Makati City and/or thru bacsecretariat@philguarantee.gov.ph on or before **10:00 a.m. (PhST)** of **November 24, 2023** together with the following documentary requirements:
 - Mayor's/Business Permit;
 - PhilGEPS Registration Number;
 - Latest and valid Income/Business Tax Return; and
 - Omnibus Sworn Statement accompanied by the duly notarized Affidavit or Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable (download from this link: <https://www.gppb.gov.ph/wp-content/uploads/2023/07/07032023Omnibus-Sworn-StatementRevised-as-of-07.03.2023.docx>).
- * For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.
- ** Valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.
4. In the event that two or more bidders have been determined to have submitted the Lowest Calculated and Responsive Quotation (LCRQ), the End-user shall roll a dice in a tie-breaking activity. The bidder with the highest number shall be the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceedings.
 5. For further inquiries, please contact Ms. Karenina V. Joaquin at bacsecretariat@philguarantee.gov.ph.
 6. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all bids/quotations or waive any required formality therein or to accept such offer/s as may be considered most advantageous to the Corporation.



ATTY. NELIA O. OANDASAN
Chairperson
Bids and Awards Committee

17 November 2023

