

**TERMS OF REFERENCE**  
**REFILL OF FIRE EXTINGUISHERS FOR PHILGUARANTEE OFFICE**

**I. Items Description and Specifications:**


Item/Unit	Item/Description	Warranty	Quantity
1 Lot	Refill of Fire Extinguisher Dry Chemical 10 lbs.	One (1) year	60 tanks
	Refill of Fire Extinguisher HCFC 10 lbs.	One (1) year	14 tanks

**II. Terms of Delivery:** 30 calendar days after receipt of approved Purchase Order.

**III. Terms of Payment:** 30 calendar days upon receipt of billing.

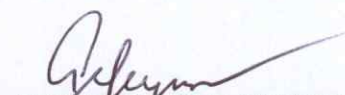
**IV. Approved Budget for the Contract:** The Approved Budget for the contract is **Eighty-Seven Thousand Five Hundred Pesos Only (₱ 87,500.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2023.

Prepared by:



**EARL TIMOTHY C. MOJICA**  
Procurement Officer II  
Facilities and Maintenance Division

Reviewed by:



**ARIES JOSEPH R. LEYNES**  
Officer-in-Charge  
Facilities and Maintenance Division

Approved by:



**MARVYN ANTHONY C. GALANG**  
Vice President  
Facilities and General Services Department

Conforme:

\_\_\_\_\_  
Printed Name and Signature of Bidder  
Date: \_\_\_\_\_