



PHILGUARANTEE

Philippine Guarantee Corporation

NOTICE OF ENGAGEMENT

March 27, 2023

MR. JAIME H. ALDABA, JR.

EVP and General Manager

APO Production Unit, Inc.

2nd Floor, PIA Bldg, Visayas Avenue

Vasra, Quezon City

Dear Mr. Aldaba:

This is to advise you that upon the recommendation of the Philippine Guarantee Corporation (PHILGUARANTEE) - Bids and Awards Committee, the procurement of services for the **Printing of Five Hundred (500) Pads of PHILGUARANTEE Official Receipt (OR)** shall be conducted through the **Negotiated Procurement - Agency-to-Agency** with the **APO Production Unit, Inc.** in the amount of **Pesos: Ninety-Eight Thousand (Php98,000.00)**, inclusive of all applicable taxes.

APO Production Unit, Inc. is therefore required to immediately enter into a contract with PHILGUARANTEE. For this requirement, you may coordinate with Ms. Cecilia B. Del Rio of the Cash Management Department at cbdelrio@philguarantee.gov.ph.

Please acknowledge receipt and acceptance of this Notice by signing on the space provided below and return the signed duplicate copy to this office the soonest possible time.

Thank you.

Sincerely,



ALBERTO E. PASCUAL

President and CEO

I acknowledge receipt of this Notice on :

30 MARCH 2023

Name of Representative of the Bidder :

JAIME H. ALDABA JR.

Authorized Signature :

EVP and General Manager