

**BIDS AND AWARDS COMMITTEE
BID BULLETIN No. 1**

**Procurement of Security Services
for PHILGUARANTEE's Various Acquired Assets
PGC-BAC-2023-001G**

This is to inform all prospective bidders of the following clarifications and amendments in the Bidding Documents:

QUESTIONS AND CLARIFICATIONS:

I. ON THE TECHNICAL SPECIFICATIONS:

1. On the provision "Strict adherence to PADPAO prescribed minimum wage for security guards and statutory obligations to the government":

Q: Should the bidder use the 2023 SSS Contribution rate?

A: The 2022 SSS Contribution rate will be used. Adjustments will be made once there is an increase in the contribution, as stated in one of the provisions in the bidding document.

2. On the provision "No bid shall be disqualified based solely on the percentage of Administrative Fee used in computing the bid":

Q: Should the bidder still comply with DOLE Department Order No. 150-16 which provides that the administrative fee must be at least 20%.

A: We will still follow the guidelines provided in DOLE Order No. 150-16 which requires an administrative fee of at least 20%.

3. On Manpower Requirements:

Q: What rates should be used for roving guards to be assigned in various locations in Cavite, since rates varies according to its location?

A: It is the call of the bidder as long as their bid proposal will not exceed our ABC.

4. On the Security Plan:

Q: Are the bidders required to conduct a site survey of all the outpost or are they allowed to select only certain locations, and if they will still need a site inspection certificate for them to be able to survey the site?

A: The bidders may conduct a site survey and they may choose which outpost they would like to inspect. An authorization letter will also be provided for the bidders to be able to conduct the site survey.

II. ON TECHNICAL COMPONENT ENVELOPE - TECHNICAL DOCUMENTS:

1. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

Q: Is there a need to attach copies of contracts or just provide a list?

A: There is no need, however, during the post-qualification the bidder must present the original copies of the contracts indicated in the submitted statement.

III. ON FINANCIAL COMPONENT ENVELOPE:

1. Original of duly signed and accomplished Price Schedule(s)
 - ***The bidder must submit original of duly signed and accomplished Cost Distribution Form (copy attached) in lieu of the Price Schedule(s).***


MELINDA M. ADRIANO

Chairperson, Bids and Awards Committee

09 February 2023