

**PHILIPPINE GUARANTEE CORPORATION
BIDS AND AWARDS COMMITTEE**

R E S O L U T I O N N O. 2022-239

WHEREAS, the Human Resource and Organizational Development Department (HRODD) requested the Bids and Awards Committee (BAC) for the procurement of **Services for the Printing of Employee's Manual** with an Approved Budget for the contract (ABC) of **Pesos: Ninety-Six Thousand Two Hundred Fifty-Six and 67/100 (Php96,256.67)**, inclusive of all applicable taxes;

WHEREAS, CFA:191-2022 in the amount of **Pesos: Ninety-Six Thousand Two Hundred Fifty-Six and 67/100 (Php96,256.67)**, was issued by the Budget Management Department (BMD) for this purpose;

WHEREAS, the requested procurement is included in the Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2022 – Updated as of June 30, 2022, viz:

Procurement Program/Project	Mode of Procurement	Estimated Budget (MOOE)
Employee's Handbook	NP-53.9 - Small Value Procurement	Php150,000.00

WHEREAS, in order to promote economy and efficiency, alternative methods of procurement may be resorted to in accordance with Section 48.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act, such as in this case;

WHEREAS, the item to be procured does not exceed the threshold prescribed in Section V.D.8.a.i of Annex H of the 2016 Revised IRR of RA No. 9184;

WHEREAS, Section V.D.8.b.ii and iii of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

- “ii. BAC shall prepare and send the RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.
- iii. Except for those with ABCs equal to Fifty Thousand Pesos (P50,000.00) and below, RFQs shall be posted for a period of three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.”

WHEREAS, the Requests for Quotations (RFQ) were posted and sent on November 24, 2022 to the following service providers:

1. AJAE Signage Printing Services;
2. Metrocolor Corporation; and
3. VJ Graphic Arts, Inc.

WHEREAS, the Bid Bulletin number 1 was posted on November 25, 2022;

WHEREAS, the following service providers submitted quotations before the deadline of November 29, 2022; 10:00 A.M:

1. AG3 Colors Printing Press received on November 26, 2022, 03:18 P.M.;
2. Metrocolor Corporation received on November 28, 2022, 11:23 A.M.;
3. VJ Graphic Arts, Inc. received on November 28, 2022, 03:08 P.M;
4. King Phil Printing Services received on November 28, 2022, 03:31 P.M;
5. Progressive Printing Palace, Inc. received on November 29, 2022, 04:29 A.M;
6. Alphabet Communications Graphics and Print received on November 29, 2022, 08:48 A.M; and
7. Innovation Printshoppe, Inc. received on November 29, 2022, 09:56 A. M.

WHEREAS, the HRODD determined that the quotation of **VJ Graphic Arts, Inc.** in the amount of **Pesos: Ninety-Three Thousand Eight Hundred (Php93,800.00)**, inclusive of applicable taxes to be the **Single Calculated and Responsive Quotation** to the requirements of PHILGUARANTEE (copy of the Memorandum dated December 21, 2022 is attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Human Resource and Organizational Development Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the following:

- a. The use of **Small Value Procurement** for the procurement of **Services for the Printing of Employee's Manual** with an Approved Budget for the contract (ABC) of **Pesos: Ninety-Six Thousand Two Hundred Fifty-Six and 67/100 (Php96,256.67)**, inclusive of all applicable taxes; and
- b. The award of contract to **VJ Graphic Arts, Inc.** for the procurement of **Services for the Printing of Employee's Manual** in the amount of **Pesos: Ninety-Three Thousand Eight Hundred (Php93,800.00)**, inclusive of applicable taxes.

Makati City, 27 December 2022.

BIDS AND AWARDS COMMITTEE


MELINDA M. ADRIANO
Chairperson

ATTY. DYNAH GLADY NEPOMUCENO BAYOT
Vice Chairperson


IAN A. BRIONES
Member


ATTY. NELIA O. OANDASAN
Member


ARSENIO C. DE GUZMAN
Member

YOLANDA T. VIERNESTO
Provisional Member (Technical)


ATTY. RONCES ANNE S. REYES-DE LEON
Provisional Member (End-user)

Approved by:


ALBERTO E. PASCUAL
Head of the Procuring Entity

Digitally
Signed by:
Pascual,
Alberto E.