

2021 ACCOMPLISHMENT REPORT- IT STEERING COMMITTEE

1. COMPOSITION

Chairperson: Maria Almasara Cyd T. Amador

- MA at UP School of Economics and at the Graduate Institute of Policy Science in Tokyo, Japan
- BS Business Economics- UP School of Economics
- Birthday - September 12, 1956
- Age - 65 years old
- Date of Assumption: January 26, 2017
- Date of Reporting: January 26, 2017

Vice-Chairperson: Stephen A. Antig

- Master in Business Management, Asian Institute of Management
- AB Political Science-BSC Accounting, University of San Carlos
- Birthday - November 23, 1951
- Age - 70 years old
- Date of Assumption: October 17, 2018
- Date of Reporting: November 20, 2018

Members: President and CEO Alberto E. Pascual

- MBA Candidate, Ateneo Graduate School of Business
- BS in Business Administration, Major in Financial Management- University of the Philippines
- Birthday - September 17, 1952
- Age - 69 years old
- Date of Assumption: February 15, 2019
- Date of Reporting: March 1, 2019

2. ACCESS TO INFORMATION - AT LEAST THREE (3) WORKING DAYS PRIOR TO SCHEDULED MEETING, pursuant to BR No. 2006, Series of 2008.

3. Per Charter the Committee will meet on a quarterly basis or as often as required

COMPOSITION	NUMBER OF MEETINGS ATTENDED	TOTAL NUMBER OF MEETINGS
1. Chairperson Amador	8	8
2. Vice-Chairperson Antig	8	8
3. Director Pascual	8	8

4. Total No. of Meetings for CY 2021 is 8.

1. March 10, 2021
2. May 4, 2021
3. June 16, 2021
4. July 13, 2021
5. August 9, 2021
6. August 18, 2021
7. October 18, 2021
8. November 29, 2021

5. Matters Acted Upon by the Committee

- Procurement of Consulting Services for the ICT Modernization Study
- Information Security and Business Recovery Plans
- Acquisition of Laptops and Other ICT Hardware
- Renovation of the New Office Space
- Information Technology Department Organizational Set-up
- Debt Management and Financial Analysis System (DMFAS)
- ICT Capital Outlay CY 2021-2022
- ICT Modernization Study Project Update as of April 30, 2021
- ICT Modernization Study Project Update as of June 7, 2021
- Procurement ICT Capital Outlay for the New Office Space
- Internet Connectivity in the New Office Space & Inter-building Connectivity of the BDO Towers and Jade Offices
- Rollout of the Financial Information System (FIS) to the Jade office
- ICT Modernization Study Project Update as of July 12, 2021
- Navarro Amper's Request for Extension of Project Timeline
- Update on Procurement of ICT Capital Outlay:
 - Procurement of ICT Capital Outlay (Firewall)
 - Procurement of ICT Capital Outlay (175 Laptops)
 - Pertinent Rules on Grant of Extension
- MOA on GFI-Shared Cybersecurity
- Digitalization and digitization initiatives
- Risk Register from Navarro Amper
- ICT Modernization Study Update as of August 8, 2021:
 - Project Status and Timeline
 - Submission of Reports
 - Training Sessions
- TWG Recommendation for Approval of Extension (Part of Project Status and Timeline updates)
- Update on Procurement of ICT Capital Outlay:
 - Laptops
 - Status of the Renovation of New Office Space
 - Procurement of IT Infrastructure for the New Office Space
 - Situation of ICT and BDO Valero Towers (Citi Office) Data center
- Catch-up Plan for the IT Modernization Study by Navarro Amper:
 - 12-week timeline extension
 - Key Activities/Activity Monitoring Sheet
 - Key Risks/Key Risk Matrix
 - Dependency Matrix
 - Additional Strategies
- Contract (IT Modernization Study re: Contractual Obligations)
- Acquisition of ICT Infrastructures
- ICT Modernization Study Project Update as of October 18, 2021
- Navarro Amper Presentation of their Second Request for Extension
- Memorandum of Agreement and Terms of Reference for the Shared Cyber Security Defense Solution Project
- ICT Modernization Study Project Update as of November 29, 2021
- Revised IT Steering Charter
- PHILGUARANTEE ISSP 2022-2024





PHILGUARANTEE

Philippine Guarantee Corporation

2021 IT STEERING COMMITTEE MEETINGS

Board-level Committee Schedule	Actual Meeting	Remarks
March 10 (Wednesday)	April 13 (Tuesday)	No proposed agenda matter for consideration of the Committee.
May 11 (Tuesday)	May 4 (Tuesday)	Meeting was held in advance to discuss urgent IT Modernization Study report.
June 15 (Tuesday)	June 16 (Wednesday)	Moved to June 16 because of the Chairperson's schedule conflict.
July 13 (Tuesday)	July 13 (Tuesday)	
August 10 (Tuesday)	August 9 (Monday)	Moved to August 9 upon the request of the Chairperson.
	August 18 (Wednesday)	Special meeting of the IT Steering Committee for the presentation of the Catch-up Plan of the IT Modernization Study Consultant.
September 21, 2021	October 18 (Monday)	Rescheduled upon the request of Management.
November 9 (Tuesday)	November 29 (Monday)	Rescheduled upon the request of the Chairperson to coincide with the final presentation of the completion of the IT Modernization Study.