

**PHILIPPINE GUARANTEE CORPORATION  
BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 2022-038**

**WHEREAS**, the Information Technology Department (ITD) requested the Bids and Awards Committee (BAC) for the ***Procurement of Cloud Email and Collaboration Software as a Service*** with an Approved Budget for the Contract of ***Pesos: Two Million Nine Hundred Eighty-Eight (Php2,988,000.00)***, inclusive of applicable taxes.

**WHEREAS**, CFA:024-2022 in the amount of ***Pesos: Two Million Nine Hundred Eighty-Eight (Php2,988,000.00)*** was issued by the Budget Management Department for this purpose;

**WHEREAS**, the requested procurement is under the approved Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2022, viz:

<b>Procurement Program/Project</b>	<b>Mode of Procurement</b>	<b>Total Estimated Annual Budget (MOOE)</b>
Google Workspace	Competitive Bidding	Php2,988,000.00

**WHEREAS**, the Invitation to Bid was posted on the PHILGUARANTEE and PhilGEPS websites and at PHILGUARANTEE-Jade office bulletin board, for seven (7) calendar days;

**WHEREAS**, in response to the aforesaid invitation, the representatives from the following service providers attended the pre-bid conference on 2 March 2022;

- 1. AFDigital;**
- 2. Web.com.ph Inc.;**
- 3. MaroonStudios Inc.;**
- 4. Microdata Systems; and**
- 5. Q Software Research.**

**WHEREAS**, only **Q Software Research Corporation** submitted its bid documents on 14 March 2022; 9:52 A.M before the deadline on 14 March 2022; 1:45 P.M.;

**WHEREAS**, during the opening of bids on 14 March 2022; 2:00 P.M., **Q Software Research Corporation** was determined to have “PASSED” the Technical Components (Eligibility and Technical Requirements) and Financial Components;

**WHEREAS**, the Financial Bid of **Q Software Research Corporation** was read as follows:

Bidder	Amount of Bid (inclusive of administrative fees and all applicable taxes)
<b>Q Software Research Corporation</b>	<b>Pesos: One Million Seven Hundred Twelve Thousand (Php1,712,000.00)</b>

**WHEREAS**, on 17 March 2022, based on the bid evaluation and recommendation made by the TWG, the BAC declared the financial bid of **Q Software Research Corporation** in the amount of **Pesos: One Million Seven Hundred Twelve Thousand (Php1,712,000.00)**, inclusive of all applicable taxes as the **Single Calculated Bid**;

**WHEREAS**, on 24 March 2022, upon verification, validation and ascertainment of the statements made and documents submitted by **Q Software Research Corporation**, the TWG determined that the bid of **Q Software Research** is responsive to all the criteria of the post-qualification (legal, technical and financial) and recommended the award of the contract;


**NOW, THEREFORE**, in consideration of the recommendation of the Technical Working Group, the Bids and Awards Committee (BAC), hereby **RESOLVE** as it is hereby **RESOLVED** the following:

- a) To declare the bid submission of **Q Software Research Corporation** as the **Single Calculated and Responsive Bid** for the **Procurement of Cloud Email and Collaboration Software as a Service/PGC-BAC- 2022-003G**; and
- b) To recommend the approval by the Head of the Procuring Entity (HoPE) of the award of contract for the **Procurement of Cloud Email and Collaboration Software as a Service/PGC-BAC-2022-003G** to **Q Software Research Corporation** in the amount of **Pesos: One Million Seven Hundred Twelve Thousand (Php1,712,000.00)**, inclusive of all applicable taxes.

**ADOPTED** at Makati City, this 24 March 2022.

**BIDS AND AWARDS COMMITTEE**

  
**IAN A. BRIONES**  
Chairperson

  
**MELINDA M. ADRIANO**  
Member

  
**NELIA O. OANDASAN**  
Member

**RAFAEL P. DELOS SANTOS**  
Member

  
**ARSENIO C. DE GUZMAN**  
Member

  
**LLOYD A. SIOSON**  
Provisional Member (End-user)

  
**JOSE EDUARDO B. VILAR**  
Provisional Member (Technical)

**APPROVED BY:**

  
Digitally  
Signed by:  
Pascual,  
Alberto E.

**ALBERTO E. PASCUAL**  
Head of the Procuring Entity