

OFFICE ORDER NO. 2020-040

Date: 21 September 2020

Subject: **RECONSTITUTION OF THE PHILGUARANTEE GENDER AND DEVELOPMENT
(GAD) FOCAL POINT SYSTEM (GFPS)**

In the interest of the service, the PHILGUARANTEE GFPS is hereby reconstituted with the following functions:

1. Lead in mainstreaming gender perspective in PHILGUARANTEE policies, plans and programs;
2. Assist in the formulation of new policies such as the GAD Code in advancing women's status;
3. Lead in setting up appropriate systems and mechanism to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database;
4. Coordinate efforts of all PHILGUARANTEE units/departments/groups and advocate for the integration of GAD perspective in all their systems and processes;
5. Spearhead the preparation of the PHILGUARANTEE's annual performance-based GAD Plans, Programs and Budget in response to the gender issues of the clients and in the context of the PHILGUARANTEE's mandate;
6. Lead in monitoring the effective implementation of GAD-related policies and the annual GAD Plans, Programs and Budget;
7. Lead the preparation and consolidation of the annual PHILGUARANTEE GAD Accomplishment Report (GAR) and other GAD Reports as maybe required;
8. Strengthen the external link with other agencies or organizations working on women's rights and gender and development;
9. Promote and actively pursue the participation of women and gender advocates; and
10. Ensure that all PHILGUARANTEE personnel are capacitated on GAD.

GFPS Chairperson: President and CEO/Officer-In-Charge or the Designated Alternate/ Representative

Functions : 1. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures including the creation, strengthening, modification or reconstitution of the GFPS; and

2. Approve the GAD Plan, Program and Budget of PHILGUARANTEE as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

GFPS Executive Committee: SVP Ian A. Briones
SVP Dynah Gladys G. Nepomuceno-Bayot
SVP Melinda M. Adriano
SVP Marilou M. Medina
VP Nelia O. Oandasan

- Functions :
1. Provide direction and give policy advice to the GFPS Chairperson to support and strengthen the GFPS and GAD's mainstreaming activities;
 2. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the PHILGUARANTEE;
 3. Ensure timely submission of the PHILGUARANTEE's GAD Plan and Budget, Accomplishment Report and other GAD-related reports to the Philippine Commission on Women (PCW) and to the Department of Budget and Management (DBM);
 4. Ensure effective and efficient implementation of PHILGUARANTEE's GAD programs, activities and projects and the judicious utilization of the GAD Budget;
 5. Build and strengthen the partnership of PHILGUARANTEE with PCW, GAD experts, advocates, women's group and other stakeholders;
 6. Recommend approval of PHILGUARANTEE's GAD Plans and Budgets, and GAD Accomplishment Reports; and
 7. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects.

**GFPS Technical
Working Group :**

VP Nemia C. Mabulay	-	Chairperson
VP Mildred B. Flores	-	Vice Chairperson

Members:

Dennis A. Japson	-	RCMD
Yolanda T. Viernesto	-	HRODD
Helen H. Santamaria	-	FGSD
Diwata V. Arevalo	-	OCS
Alma Verna T. Bañas	-	CSSO
Rizalina P. Cereno	-	BMD
Oliver M. Templo	-	ITD
Jocelyn C. Go	-	CPCD
Geraldine P. Nicdao	-	ABDD
Josephine B. Pador	-	AASD
Enercita E. Joson	-	ERMO
Yancy C. Manaog	-	SPG – Luzon
Joy Grace V. Rivera	-	SPG – Visayas
Claudette V. Cayabyab	-	SPG – Mindanao
Joel C. Funa	-	CAMD
Ma. Caroline R. Arcilla	-	CMD
Lelibeth R. Dael	-	CCD
Leonora G. Bartolo	-	FID
Andres O. Villar	-	RMD
Gene R. Vasquez	-	ASDD
Felmarose C. Ramos	-	HBDD
Hennie Lauren R. Vanzuela	-	HASD

- Functions :
1. Facilitate the implementation of the gender mainstreaming efforts of the PHILGUARANTEE through the GAD planning and budgeting processes;
 2. Formulate PHILGUARANTEE's GAD Plans, Programs and Budget in response to the gender gaps and issues faced by clients and employees;
 3. Assist in the capacity development of and provide technical assistance to the Corporation;
 4. Coordinate with various units of the PHILGUARANTEE and ensure their meaningful participation in GAD strategic and annual planning exercises;
 5. Lead the conduct of advocacy activities;
 6. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve the implementation of GAD Plans, Activities and Programs, and GFPS' projects and activities;
 7. Prepare and consolidate PHILGUARANTEE's GAD Accomplishment Reports; and
 8. Provide regular updates and recommendations to the GFPS Chairperson or Executive Committee on the activities of the GFPS and the progress of PHILGUARANTEE's GAD mainstreaming activities.

To ensure continuity of the implementation of the GAD activities, the incumbent members of the GFPS are directed to facilitate the transition to the TWG within fifteen (15) days from the effectivity of this Office Order.

All officers and staff of the Corporation are directed to extend the necessary assistance and cooperation to the reconstituted PHILGUARANTEE GFPS.

All Office Orders and Memoranda inconsistent with the foregoing are hereby revoked or modified accordingly.

This Office Order shall take effect immediately.



ALBERTO E. PASCUAL
President and CEO