

TERMS OF REFERENCE

ENGAGEMENT OF AN EXTERNAL SURVEYOR

This Terms of Reference is for the procurement of services of licensed Geodetic Engineer/Surveyor to conduct relocation survey of one (1) property of Philippine Guarantee Corporation (PHILGUARANTEE).

A. PROPERTY DESCRIPTION

The property subject of survey consisting of developed residential lot more particularly described as follows:

TCT Number	Property Location	Area (in sqm)
413373	Block 2 Lot 263 Suburban Housing Project, Brgy. San Jose, Rodriguez, Rizal	40.00

B. SCOPE OF WORKS

1. Conduct research pertaining to the above lot and adjacent lots;
2. Make an actual survey of the locations of the existing natural or man-made boundary markers;
3. Relocate, set and mark on the ground the missing and/or distributed corners by PS concrete monuments;
4. Rectify the erroneous technical description;
5. Prepare a relocation plan with technical description and secure approval by the proper government agency concerned; and
6. Submit a written report on how the survey work was conducted and the reference points used in the survey including site photographs taken during the conduct of survey works.

C. TIMETABLE

The survey report must be completed/submitted within 45 calendar days from receipt of the PHILGUARANTEE's Notice to Proceed.

D. MECHANICS ON THE SUBMISSION OF APPRAISAL PROPOSALS

1. The interested Licensed Geodetic Engineer/Surveyor/s may submit their quotation to the Bids and Awards Committee (BAC);
2. Quotations should not exceed the approved budget; and
3. The surveyor who will submit the Lowest Calculated and Responsive Quotation shall be considered for award.

E. APPROVED BUDGET FOR THE CONTRACT

The total approved budget for the contract is ₱70,000.00

F. TERMS OF PAYMENT

Ten (10) working days upon completion of the survey report.


ENGR. RAFAEL P. DELOS SANTOS
Senior Vice President
Special Asset Management and Recovery Group