

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPs website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: Philippine Guarantee Corporation

Region: NCR

Address: 335 Jade Bldg. Senator Gil Puyat

Ave., Makati City

Agency Account Code: _____

Organization Type: GOCC

Contact Person: _____

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8-897-3232/8-897-3294

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	2	2	2	6	836.16	28	2	2	32	4,459.52	2	2	2	6	836.16	28	2	2	32	4,459.52	76.00	139.36	10591.36
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle	13	13	13	39	5,905.77	13	13	13	39	5,905.77	13	13	13	39	5,905.77	13	13	13	39	5,905.77	156.00	151.43	23623.08
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (- 5ml)	bottle	220	13	13	246	10,720.68	198	13	13	224	9,761.92	220	13	13	246	10,720.68	198	13	13	224	9,761.92	940.00	43.58	40965.20
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	120			120	54,912.00	120			120	54,912.00	120			120	54,912.00	120			120	54,912.00	480.00	457.60	219648.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	495.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12121703-SF-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	29			29	914.08	3			3	94.56	3			3	94.56	3			3	94.56	38.00	31.52	1197.76
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	3			3	2,543.46	3			3	2,543.46	3			3	2,543.46	3			3	2,543.46	12.00	847.82	10173.84
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	2			2	442.00				0	0.00	2			2	442.00				0	0.00	4.00	221.00	884.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	20			20	4,170.40				0	0.00	2			2	417.04				0	0.00	22.00	208.52	4587.44
PAPER MATERIALS AND PRODUCTS																										

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
12 14111525-CA-A01	CARTOLINA, assorted colors	pack	2			2	167.44	2							2	167.44	2			2	167.44	8.00	83.72	669.76		
13 14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	15		15	13,238.25	10							10	8,825.50	15			15	13,238.25	10	10	8,825.50	50.00	882.55	44127.50
14 14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	3		3	3,088.80								3	3,088.80				3	3,088.80		0	0.00	6.00	1029.60	6177.60
15 14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00								0	0.00				0	0.00		0	0.00	0.00	1528.80	0.00
16 14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0	0.00								0	0.00				0	0.00		0	0.00	0.00	906.36	0.00
17 14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0	0.00								0	0.00				0	0.00		0	0.00	0.00	884.00	0.00
18 14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00								0	0.00				0	0.00		0	0.00	0.00	1508.00	0.00
19 14111609-LI-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	7		7	5,564.72	2							2	1,589.92	7			7	5,564.72	2	2	1,589.92	18.00	794.96	14309.28
20 14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	11	5	5	21	778.26	5	5	5	15	555.90	11	5	5	21	778.26	5	5	5	15	555.90	72.00	37.66	2658.32	
21 14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	11	5	5	21	1,244.88	5	5	5	15	889.20	11	5	5	21	1,244.88	5	5	5	15	889.20	72.00	59.28	4268.16	
22 14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	84			84	4,009.32	60				60	2,863.80	84			84	4,009.32	60			60	2,863.80	288.00	47.73	13746.24
23 14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	103			103	1,240.12					0	0.00	83			83	999.32				0	0.00	186.00	12.04	2239.44
24 14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	550			550	93,808.00	550				550	93,808.00	550			550	93,808.00	550			550	93,808.00	2,200.00	170.56	375232.00
25 14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	320			320	58,054.40	320				320	58,054.40	320			320	58,054.40	300			300	54,426.00	1,260.00	181.42	228589.20
26 14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	30	30	30	90	11,980.80	30	30	30	90	11,980.80	30	30	30	90	11,980.80	30	30	30	90	11,980.80	360.00	133.12	47923.20	
27 14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	15	15	15	45	6,253.65	15	15	15	45	6,253.65	15	15	15	45	6,253.65	15	15	15	45	6,253.65	180.00	138.97	25014.60	
28 14111531-PR-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad				0	0.00					0	0.00				0	0.00				0	0.00	0.00	30.68	0.00
29 14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	11			11	1,078.55	6				6	588.30	11			11	1,078.55	6			6	588.30	34.00	98.05	3333.70
30 14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 17mm x 30m-0.3m	roll				0	0.00					0	0.00				0	0.00				0	0.00	0.00	55.64	0.00
31 14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	71			71	5,021.12	50				50	3,536.00	71			71	5,021.12	50			50	3,536.00	242.00	70.72	17114.24
32 14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10			10	1,019.20					0	0.00	10			10	1,019.20				0	0.00	20.00	101.92	2038.40
33 14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	33	30	30	93	8,128.20	33	30	30	93	8,128.20	33	30	30	93	8,128.20	33	30	30	93	8,128.20	372.00	87.40	32512.80	
34 14111704-IFPT01	TISSUE, interfolded paper towel	pack	30	30	30	90	3,135.60	30	30	30	90	3,135.60	30	30	30	90	3,135.60	30	30	30	90	3,135.60	360.00	34.84	12542.40	
BATTERIES AND CELLS AND ACCESSORIES																										
35 26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	70			70	2,541.00					0	0.00	70			70	2,541.00				0	0.00	140.00	36.30	5082.00
36 26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	50			50	986.50	20				20	394.60	50			50	986.50	20			20	394.60	140.00	19.73	2762.20
37 26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00					0	0.00				0	0.00				0	0.00	0.00	96.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
38 31201810-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	47			47	2,918.70	46				46	2,856.60	47			47	2,918.70	46			46	2,856.60	186.00	62.10	11550.60
39 31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	5	2	2	9	177.84	7	2	2	11	217.36	5	2	2	9	177.84	2	2	2	6	118.56	35.00	19.26	691.60	
40 31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	93	3	3	99	2,087.91	73	3	3	79	1,666.11	93	3	3	99	2,087.91	73	3	3	79	1,666.11	356.00	21.09	7508.04	
41 31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	32			32	597.44					0	0.00	22			22	410.74				0	0.00	54.00	18.67	1008.38
42 31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	37	3	3	43	2,347.80	27	3	3	33	1,801.80	37	3	3	43	2,347.80	27	3	3	33	1,801.80	152.00	54.60	8299.20	
43 31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	24			24	2,558.40					0	0.00	24			24	2,558.40				0	0.00	48.00	106.60	5115.80
44 31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	28	3	3	34	678.98	83	3	3	89	1,777.33	28	3	3	34	678.98	23	3	3	29	579.13	186.00	19.97	3714.42	
45 31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	175	35	35	245	2,472.05	151	35	35	221	2,229.89	180	35	35	250	2,522.50	151	35	35	221	2,229.89	937.00	10.09	9454.33	
46 31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	24			24	479.28					0	0.00	24			24	479.28				0	0.00	48.00	19.97	958.56
47 31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	10			10	582.40					0	0.00	10			10	582.40				0	0.00	20.00	58.24	1164.80
HEATING AND VENTILATION AND AIR CIRCULATION																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1109.58	0.00	
49	40101604-EF-CD1	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	1			1	1,369.68				0	0.00				0	0.00				0	0.00	1.00	1369.68	1369.68	
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	7			7	5,998.02				0	0.00	5			5	4,284.30				0	0.00	12.00	856.86	10282.32	
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											
52	41112224-TG-T01	THERMOGUN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3068.00	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	205.82	0.00	
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00	30			30	2,464.80				0	0.00	30			30	2,464.80	60.00	82.16	4929.60	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	38			38	671.84	10			10	176.80	30			30	530.40	5			5	88.40	83.00	17.68	1467.44	
CLEANING EQUIPMENT AND SUPPLIES																											
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	17	2	2	21	1,894.62	65	2	2	69	6,225.18	77	2	2	81	7,307.82	65	2	2	69	6,225.18	240.00	90.27	21652.80	
57	47131604-BB-S01	BROOM, soft (tampo)	piece	4			4	544.96				0	0.00	1			1	136.24				0	0.00	5.00	136.24	681.20	
58	47131604-BR-T01	BROOM, STICK (TING TING), usable length: 750mm min	piece	6			6	109.20	3			3	54.60	3			3	54.60	3			3	54.60	15.00	18.20	273.00	
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	6			6	249.60	6			6	249.60	6			6	249.60	6			6	249.60	24.00	41.60	998.40	
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min/can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00	
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	30			30	270.90	30			30	270.90	30			30	270.90	30			30	270.90	120.00	9.03	1083.60	
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	33			33	1,235.19	30			30	1,122.90	30			30	1,122.90	30			30	1,122.90	123.00	37.43	4603.89	
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	173	3	3	179	23,083.84	173	3	3	179	23,083.84	173	3	3	179	23,083.84	173	3	3	179	23,083.84	716.00	128.96	92335.36	
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	4			4	99.32				0	0.00	1			1	24.83				0	0.00	5.00	24.83	124.15	
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	131.25	0.00	
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	12			12	1,235.52	12			12	1,235.52	12			12	1,235.52	12			12	1,235.52	48.00	402.96	4942.08	
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	309.76	0.00	
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	15			15	1,732.95	63			63	7,278.39	75			75	8,664.75	63			63	7,278.39	216.00	115.53	24954.48	
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2288.00	0.00	
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	4			4	582.40	1			1	145.60	1			1	145.60	1			1	145.60	7.00	145.60	1019.20	
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	4			4	495.04	1			1	123.76	1			1	123.76	1			1	123.76	7.00	123.76	866.32	
72	47931501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	16			16	861.12	16			16	861.12	16			16	861.12	16			16	861.12	64.00	53.82	3444.48	
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	107.12	0.00	
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	134.68	0.00	
75	47121702-WB-B01	WASTEBASKET, non-rigid plastic	piece	8			8	223.68	10			10	279.60				0	0.00	10			10	279.60	28.00	27.96	782.88	
PERSONAL PROTECTIVE EQUIPMENT																											
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00	100			100	114,400.00				0	0.00	100.00	1144.00	114400.00	
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	383	13	13	409	51,043.20	13	13	13	39	4,867.20	263	13	13	289	36,067.20	13	13	13	39	4,867.20	776.00	124.80	96844.80	
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	156.00	0.00	
79	42131601-PA-A01	Polystyrene Apron (50g)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.08	0.00	
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	299.52	0.00	

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
81 42131711-HC-H01 HEAD COVER, disposable	piece				0	0.00				0	0.00	100			100	260.00				0	0.00	100.00	2.60	260.00
82 42131609-SC-S01 SHOE COVER, disposable	pair				0	0.00				0	0.00	100			100	832.00				0	0.00	100.00	8.32	832.00
83 42132203-MG-G01 NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3.07	0.00
84 42132203-MG-G02 PREMIUM LATEX GLOVES	piece	200			200	1,004.00	200			200	1,004.00	200			200	1,004.00	200			200	1,004.00	800.00	5.02	4016.00
85 42131713-SM-M01 SURGICAL MASK, 3-ply	piece	10600			10600	148,824.00	10600			10600	148,824.00	5600			5600	78,624.00	5600			5600	78,624.00	32,400.00	14.04	454896.00
86 46182008-KN-M01 KN95 FACE MASK	piece	13	13	13	39	4,056.00	13	13	13	39	4,056.00	13	13	13	39	4,056.00	13	13	13	39	4,056.00	156.00	104.00	16224.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																								
87 43211507-DSK001 MITHI DESKTOP, basic	unit	2			2	49,587.20	13			13	322,316.80				0	0.00				0	0.00	15.00	24,793.60	371904.00
88 43211507-DSK002 MITHI DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42,390.40	0.00
89 43211503-LAP001 MITHI LAPTOP, mid-range	unit				0	0.00	13			13	538,096.00				0	0.00				0	0.00	13.00	41,392.00	538096.00
90 43201827-HD-X02 EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	20		3	23	60,969.09	15			15	39,762.45	9			9	23,857.47	2			2	5,301.66	49.00	2650.83	129890.67
91 43202010-FD-U01 FLASH DRIVE, 16 GB capacity	piece	45			45	7,534.80	16			16	2,679.04	28	2		30	5,023.20	1			1	167.44	92.00	167.44	15404.48
92 43211708-MO-O01 MOUSE, OPTICAL, USB-CONNECTION TYPE, 1 unit in ind	unit	20			20	2,226.00	16			16	1,780.80	8			8	890.40	3			3	333.90	47.00	111.30	5231.10
93 43211708-MO-O02 MOUSE, WIRELESS, USB	unit	2			2	308.00	13			13	2,002.00				0	0.00				0	0.00	15.00	154.00	2310.00
94 43212102-PR-D02 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	38100.97	0.00
95 43212102-PR-D01 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9191.52	0.00
96 43212105-PR-L01 PRINTER, laser, monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
97 43212105-PR-L02 PRINTER, laser, colored	unit	2			2	15,798.00	1			1	7,899.00				0	0.00				0	0.00	3.00	7899.00	23697.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
98 44121710-CH-W01 CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	29.64	0.00
99 44122105-BF-C01 CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	70	5	5	80	724.00	70	5	5	80	724.00	70	5	5	80	724.00	70	5	5	80	724.00	320.00	9.05	2896.00
100 44122105-BF-C02 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	70	5	5	80	1,221.60	70	5	5	80	1,221.60	70	5	5	80	1,221.60	70	5	5	80	1,221.60	320.00	15.27	4886.40
101 44122105-BF-C03 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	60	5	5	70	1,456.00	60	5	5	70	1,456.00	60	5	5	70	1,456.00	60	5	5	70	1,456.00	280.00	20.80	5824.00
102 44122105-BF-C04 CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	58	13	13	84	4,018.56	48	13	13	74	3,540.16	58	13	13	84	4,018.56	48	13	13	74	3,540.16	316.00	47.84	15117.44
103 44121801-CT-R01 CORRECTION TAPE, film base type, UL 6m min	piece	143	13	13	169	2,369.38	143	13	13	169	2,369.38	143	13	13	169	2,369.38	143	13	13	169	2,369.38	676.00	14.02	9477.52
104 44111515-DF-B01 DATA FILE BOX, made of chipboard, with closed ends	piece	145	15	15	175	13,510.00	105	15	15	135	10,422.00	145	15	15	175	13,510.00	105	15	15	135	10,422.00	620.00	77.20	47864.00
105 44122011-DF-F01 DATA FOLDER, made of chipboard, toggle lock	piece	135	5	5	145	9,952.80	135	5	5	145	9,952.80	135	5	5	145	9,952.80	135	5	5	145	9,952.80	580.00	68.64	39811.20
106 44121506-EN-D01 ENVELOPE, DOCUMENTARY, for A4 size document	box	16	5	5	26	47,500.34	9	5	5	15	10,096.35	16	5	5	26	47,500.34	5	5	5	15	10,096.35	82.00	673.09	55193.38
107 44121506-EN-D02 ENVELOPE, DOCUMENTARY, for legal size document	box	16	5	5	26	24,106.16	5	5	5	15	13,907.40	16	5	5	26	24,106.16	5	5	5	15	13,907.40	82.00	927.16	76027.12
108 44121506-EN-X01 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	15	5	5	25	18,460.00	8	5	5	18	13,291.20	15	5	5	25	18,460.00	8	5	5	18	13,291.20	86.00	738.40	63502.40
109 44121506-EN-X02 ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	26	25	25	76	2,317.24	25	25	25	75	2,286.75	26	25	25	76	2,317.24	25	25	25	75	2,286.75	302.00	30.49	9207.98
110 44121506-EN-M02 ENVELOPE, mailing, white, 70gsm	box	7	1	1	9	3,403.80	3	1	1	5	1,134.60	6	1	1	8	3,025.60	1	1	1	3	1,134.60	23.00	378.20	8698.60
111 44121504-EN-W02 ENVELOPE, mailing, white, with window	box	1	1	1	3	1,301.04	1	1	1	3	1,301.04	1	1	1	3	1,301.04	1	1	1	3	1,301.04	12.00	433.68	5204.16
112 44111912-ER-B01 ERASER, FELT, for blackboard/whiteboard	piece	5			5	51.50				0	0.00	3			3	30.90				0	0.00	8.00	10.30	82.40
113 44122118-FA-P01 FASTENER, METAL, 70mm between prongs	box	80	15	15	110	9,175.10	80	15	15	110	9,175.10	80	15	15	110	9,175.10	80	15	15	110	9,175.10	440.00	83.41	36790.40
114 44111515-FO-X01 FILE ORGANIZER, expanding, plastic, 12 pockets	piece	5	5	5	15	1,290.60	5	5	5	15	1,290.60	5	5	5	15	1,290.60	5	5	5	15	1,290.60	60.00	86.04	5162.40
115 44122018-FT-D01 FILE TAB DIVIDER, bristol board, for A4	set	75	25	25	125	1,391.25	75	25	25	125	1,391.25	75	25	25	125	1,391.25	75	25	25	125	1,391.25	500.00	11.13	5565.00
116 44122018-FT-D02 FILE TAB DIVIDER, bristol board, for legal	set	75	25	25	125	1,778.75	75	25	25	125	1,778.75	75	25	25	125	1,778.75	75	25	25	125	1,778.75	500.00	14.23	7115.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	5	5	5	15	4,056.00	7	5	5	17	4,596.80	5	5	5	15	4,056.00	7	5	5	17	4,596.80	64.00	270.40	17305.60		
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	8	5	5	18	5,613.84	7	5	5	17	5,301.96	8	5	5	18	5,613.84	7	5	5	17	5,301.96	70.00	311.88	21831.60		
119	44122011-FO-L01	FOLDER, L TYPE, PLASTIC, for A4 size documents	pack	5	5	5	15	2,571.45	5	5	5	15	2,571.45	5	5	5	15	2,571.45	5	5	5	15	2,571.45	60.00	171.43	10285.80		
120	44122011-FO-L02	FOLDER, L TYPE, PLASTIC, for legal size documents	pack	5	5	5	15	3,648.60	5	5	5	15	3,648.60	5	5	5	15	3,648.60	5	5	5	15	3,648.60	60.00	243.24	14594.40		
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	16	5	5	26	24,768.64	15	5	5	25	23,816.00	16	5	5	26	24,768.64	15	5	5	25	23,816.00	102.00	952.64	97169.28		
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	11	5	5	21	5,859.00	15	5	5	25	6,975.00	10	5	5	20	5,580.00	15	5	5	25	6,975.00	91.00	279.00	25389.00		
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	17	5	5	27	8,676.72	17	5	5	27	8,676.72	12	5	5	22	7,069.92	12	5	5	22	7,069.92	98.00	321.36	31493.28		
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	85	5	5	95	5,384.60	65	5	5	75	4,251.00	85	5	5	95	5,384.60	65	5	5	75	4,251.00	340.00	56.68	19271.20		
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	15	5	5	25	1,040.00	15	5	5	25	1,040.00	15	5	5	25	1,040.00	15	5	5	25	1,040.00	100.00	41.60	4160.00		
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	17	2	2	21	980.28	52	2	2	56	2,614.08	17	2	2	21	980.28	52	2	2	56	2,614.08	154.00	46.68	7188.72		
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	15	2	2	19	254.22	51	2	2	55	735.90	15	2	2	19	254.22	51	2	2	55	735.90	148.00	13.38	1980.24		
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	15	2	2	19	254.22	51	2	2	55	735.90	15	2	2	19	254.22	51	2	2	55	735.90	148.00	13.38	1980.24		
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	39	2	2	43	575.34	3	2	2	7	93.66	28	2	2	32	428.16	3	2	2	7	93.66	89.00	13.38	1190.82		
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	79	2	2	83	745.34	43	2	2	47	422.06	79	2	2	83	745.34	43	2	2	47	422.06	260.00	8.98	2334.80		
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	67	2	2	71	637.58	19	2	2	23	206.54	67	2	2	71	637.58	19	2	2	23	206.54	188.00	8.98	1688.24		
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	39	2	2	43	386.14	2	2	2	6	53.88	39	2	2	43	386.14	2	2	2	6	53.88	98.00	8.98	880.04		
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	85	10	10	105	814.80	65	10	10	85	659.60	85	10	10	105	814.80	65	10	10	85	659.60	380.00	7.76	2948.80		
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	80	10	10	100	1,714.00	60	10	10	80	1,371.20	80	10	10	100	1,714.00	60	10	10	80	1,371.20	360.00	17.14	6170.40		
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	30	2	2	34	706.86	25	2	2	29	602.91	30	2	2	34	706.86	25	2	2	29	602.91	126.00	20.79	2619.54		
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle	12	2	2	16	3,836.64	2	2	2	6	1,438.74	12	2	2	16	3,836.64	2	2	2	6	1,438.74	44.00	239.79	10550.76		
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	24	2	2	28	3,066.00	4	2	2	8	876.00	24	2	2	28	3,066.00	4	2	2	8	876.00	72.00	109.50	7884.00		
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	4			4	139.80				0	0.00	2			2	69.90				0	0.00	6.00	34.95	209.70		
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	7			7	103.74				0	0.00	15			15	222.30				0	0.00	22.00	14.82	326.04		
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	2			2	66.86	24			24	802.32				0	0.00				0	0.00	26.00	33.43	869.18		
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	5			5	2,269.80				0	0.00				0	0.00				0	0.00	5.00	453.96	2269.80		
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	15			15	3,042.00	14			14	2,839.20	5			5	1,014.00				0	0.00	34.00	202.80	6895.20		
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	7			7	923.72	14			14	1,847.44	5			5	659.80	10			10	1,319.60	36.00	131.96	4750.56		
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	24			24	973.44	9			9	365.04	54			54	2,190.24	5			5	202.80	92.00	40.56	3731.52		
145	44121615-ST-S01	STAPLER, STANDARD TYPE, lead cap: 200 staples min	piece	24			24	4,243.20	14			14	2,475.20	10			10	1,768.00	30			10	1,768.00	58.00	176.80	10254.40		
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	10			10	9,141.60	4			4	3,656.64				0	0.00				0	0.00	14.00	914.16	12798.24		
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	24			24	597.60	34			34	846.60	15			15	373.50	30			30	747.00	103.00	24.90	2564.70		
148	44121605-TD-F01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	14			14	898.80	4			4	256.80	15			15	963.00				0	0.00	33.00	64.20	2118.60		
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	2			2	19,069.44	1			1	9,534.72				0	0.00	1			1	9,534.72	4.00	9534.72	38138.88		
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	15	1		16	5,549.60	7	1		8	2,724.80	3	1		4	1,387.40	3	1		4	1,387.40	32.00	346.85	11099.20		
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	3			3	16,926.00	6			6	33,852.00	2			2	11,284.00	2			2	11,284.00	13.00	5642.00	73346.00		
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	2			2	18,595.20	1			1	9,297.60	1			1	9,297.60	1			1	9,297.60	5.00	9297.60	46488.00		
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	4			4	22,796.80	1			1	5,699.20	1			1	5,699.20	1			1	5,699.20	7.00	5699.20	39894.40		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																												

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
154	44103109-BR-D05 DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04 INK CART, BROTHER LC67B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	910.00	0.00
156	44103105-BR-B05 INK CART, BROTHER LC67HYBK, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06 TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00
158	44103103-BR-B16 TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5080.40	0.00
159	44103103-BR-C03 TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
160	44103103-BR-M03 TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03 TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03 TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04 INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	989.04	0.00
164	44103105-CA-C02 INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00
165	44103105-CA-B04 INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
166	44103105-CA-B02 INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
167	44103105-EP-B17 INK CART, EPSON C13T664100 (T6641), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
168	44103105-EP-C17 INK CART, EPSON C13T664200 (T6642), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
169	44103105-EP-M17 INK CART, EPSON C13T664300 (T6643), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
170	44103105-EP-Y17 INK CART, EPSON C13T664400 (T6644), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
171	44103105-HP-B40 INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40 INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09 INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10 INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	920.40	0.00
175	44103105-HP-P48 Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
176	44103105-HP-E48 Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48 Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48 Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48 Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48 Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17 INK CART, HP CC540WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	769.60	0.00
182	44103105-HP-T12 INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	915.20	0.00
183	44103105-HP-B35 INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
184	44103105-HP-T35 INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
185	44103105-HX-C40 INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
186	44103105-HX-M40 INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
187	44103105-HX-Y40 INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
188	44103105-HX-B40 INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20 INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	656.24	0.00
190	44103105-HP-T20 INK CART, HP CH562WA, (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	821.60	0.00
191	44103105-HP-B49 INK CART, HP CH565A (HP87) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1944.80	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
195	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1570.40	0.00
196	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
197	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
198	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
200	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
208	44103105-HP-B43	Ink Cartridge, HP F6Y27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
209	44103105-HP-C50	Ink Cartridge, HP L0551AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
210	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
211	44103105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
212	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4956.60	0.00
213	44103105-HX-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
214	44103105-HX-M48	Ink Cartridge, HP L0566AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
215	44103105-HX-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
216	44103105-HX-B48	Ink Cartridge, HP L0572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1644.24	0.00
217	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
219	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
220	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
221	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.43	0.00
222	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.32	0.00
223	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX 310	cart				0	0.00	10			10	779.40				0	0.00	10			10	779.40	20.00	77.94	1558.80
224	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
225	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1892.80	0.00
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3567.20	0.00
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5002.40	0.00
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	7			7	23,660.00	7			7	23,660.00	7			7	23,660.00	7			7	23,660.00	28.00	3380.00	94640.00

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Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1		April	May	June	Q2		July	Aug	Sept	Q3		Oct	Nov	Dec				Q4	
			Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT	Q1 AMOUNT				Q1 AMOUNT	Q1 AMOUNT
230	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3337.36	0.00
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7332.00	0.00
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	7			7	27,664.00	7			7	27,664.00	7			7	27,664.00	7		7	27,664.00	28.00	3952.00	110656.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3432.00	0.00
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2360.80	0.00
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2542.80	0.00
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2542.80	0.00
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2542.80	0.00
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2916.16	0.00
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3072.16	0.00
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3072.16	0.00
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3072.16	0.00
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7856.16	0.00
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	6900.40	0.00
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	10193.04	0.00
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	10193.04	0.00
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	10193.04	0.00
247	44103103-HP-B27	TONER CART, HP CE410A (HP305), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	4201.60	0.00
248	44103103-HP-C27	TONER CART, HP CE411A (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	6011.20	0.00
249	44103103-HP-Y27	TONER CART, HP CE412A (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	6011.20	0.00
250	44103103-HP-M27	TONER CART, HP CE413A (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3044.01	0.00
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	8606.00	0.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	8846.24	0.00

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Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
268	44103103-HP-Y61 Toner Cartridge, HP CF352A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00		
269	44103103-HP-M61 Toner Cartridge, HP CF353A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00		
270	44103103-HP-B62 Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3429.78	0.00		
271	44103103-HP-C62 Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00		
272	44103103-HP-Y62 Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00		
273	44103103-HP-M62 Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00		
274	44103103-HP-B63 Toner Cartridge, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.80	0.00		
275	44103103-HX-B54 Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.20	0.00		
276	44103103-HP-C63 Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00		
277	44103103-HX-C54 Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00		
278	44103103-HP-Y63 Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00		
279	44103103-HX-Y54 Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00		
280	44103103-HP-M63 Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00		
281	44103103-HX-M54 Toner Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00		
282	44103103-HP-B34 TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3900.00	0.00		
283	44103103-HP-B48 TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00		
284	44103103-SA-B06 TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00		
285	44103103-SA-B07 TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00		
286	44103103-SA-B08 TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00		
287	44103103-SA-B09 TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00		
288	44103103-SA-B14 TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00		
289	44103103-SA-B21 TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00		
290	44103103-SA-B18 TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3458.00	0.00		
291	44103103-SA-B20 TONER CART, SAMSUNG MLT-D203U, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00		
292	44103103-SA-B12 TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00		
293	44103103-SA-B05 TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00		
294	44103103-SA-B10 TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4056.40	0.00		
295	44103103-BR-B15 TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00		
296	44103103-CA-B00 TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00		
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
297	45121517-DO-C02 DOCUMENT CAMERA	unit	1			1	23,623.60				0	0.00				0	0.00				0	0.00	1.00	23623.60	23623.60		
298	45111609-MM-P01 MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00		
FLAG OR ACCESSORIES																											
299	55121905-PH-F01 PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00	3			3	854.52				0	0.00				0	0.00	3.00	284.84	854.52		
PRINTED PUBLICATIONS																											
300	55101524-RA-H01 HANDBOOK (RA 9184), 7th Edition	book	35			35	1,302.35				0	0.00				0	0.00				0	0.00	35.00	37.21	1302.35		
FIRE FIGHTING EQUIPMENT																											
301	46191601-FE-M01 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				30	34,320.00	30.00	1144.00	34320.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
302	46191601-FE-H01 FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00	5			5	28,066.25	5.00	5613.25	28066.25		
CONSUMER ELECTRONICS																											
303	52161535-DV-R01 DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	2			2	12,831.28	4			4	25,662.56	2			2	12,831.28	1			1	6,415.64	9.00	6415.64	57740.76		
FURNITURE AND FURNISHINGS																											
304	56101504-CM-B01 CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00		
305	56101504-CM-W01 CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	301.60	0.00		
306	56101519-TM-S01 TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1336.40	0.00		
307	56101519-TM-S02 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1315.60	0.00		
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
308	60121413-CB-P01 CLEARBOOK, 20 transparent pockets, for A4 size	piece	30	10	10	50	1,989.00	10	10	10	30	1,193.40	10	10	10	30	1,193.40	10	10	10	30	1,193.40	140.00	39.78	5569.20		
309	60121413-CB-P02 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	30	10	10	50	2,119.00	10	10	10	30	1,271.40	10	10	10	30	1,271.40	10	10	10	30	1,271.40	140.00	42.38	5933.20		
310	60121534-ER-P01 ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	5			5	22.10	35			35	154.70	5			5	22.10	35			35	154.70	80.00	4.42	353.60		
311	60121524-SP-G01 SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	358	8	8	374	12,944.14	358	8	8	374	12,944.14	358	8	8	374	12,944.14	358	8	8	374	12,944.14	1,496.00	34.61	51776.56		
312	60121524-SP-G02 SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	308	8	8	324	11,213.64	308	8	8	324	11,213.64	308	8	8	324	11,213.64	308	8	8	324	11,213.64	1,296.00	34.61	44854.56		
313	60121524-SP-G03 SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	164	4	4	172	5,952.92	4	4	4	12	415.32	164	4	4	172	5,952.92	4	4	4	12	415.32	368.00	34.61	12736.48		
314	60121124-WR-P01 WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00		
SOFTWARE																											
1	43231513-SFT-001 Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
3	43232004-SFT-003 Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
4	43232107-SFT-004 Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
5	43232202-SFT-005 Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
6	43232304-SFT-006 Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
7	43232402-SFT-007 Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
8	43232505-SFT-008 Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
9	43232603-SFT-009 Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
10	43232701-SFT-010 Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
11	43232802-SFT-011 Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
12	43232905-SFT-012 Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
13	43233004-SFT-013 Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
14	43233205-SFT-014 Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
15	43233405-SFT-015 Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
16	43233501-SFT-016 Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
Common Electrical Supplies																											
1	40101701-AC-W01 Air Conditioning Unit, Window Invertig Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
2	40101701-AC-S01 Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
3	Speaker Wire	roll				0	0.00				0	0.00			0	0.00				0	0.00	0.00	900	0.00
4	Convenience Outlet	set				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
5	Duct Tape	roll	5			5	1,500.00				0	0.00			0	0.00				0	0.00	5.00	300	1500.00
6	Telephone Wire	roll	1			1	1,000.00				0	0.00	1		1	1,000.00				0	0.00	2.00	1000	2000.00
7	Starter 40 watts	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	75	0.00
8	Fuse, glass, 20mm	piece	5			5	150.00				0	0.00			0	0.00				0	0.00	5.00	30	150.00
9	Starter 20 watts	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	350	0.00
10	Ballast 20 watts	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	75	0.00
11	Ballast 40 watts	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	150	0.00
12	RJ No. 11, 2-Wire, for telephone line/cord cable wire	piece				0	0.00	10			10	70.00			0	0.00				0	0.00	10.00	7	70.00
13	RJ No. 43, 2-Wire - GP4C RJ11 D&L	piece				0	0.00	10			10	70.00			0	0.00				0	0.00	10.00	7	70.00
14	RJ45, 100 pcs per pack	pack				0	0.00	1			1	1,000.00			0	0.00				0	0.00	1.00	1000	1000.00
15	RJ45, cops, 100 pcs per pack	pack				0	0.00	1			1	1,000.00			0	0.00				0	0.00	1.00	1000	1000.00
16	THHN, No. 8	box				0	0.00	1			1	10,000.00			0	0.00				0	0.00	1.00	10000	10000.00
17	THHN, No. 12	box				0	0.00	1			1	6,000.00			0	0.00				0	0.00	1.00	6000	6000.00
18	THHN, No. 14	box				0	0.00	1			1	4,000.00			0	0.00				0	0.00	1.00	4000	4000.00
19	Utility Box	piece				0	0.00	5			5	750.00			0	0.00				0	0.00	5.00	150	750.00
20	Junction Box	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	200	0.00
Common Office Equipment																								
1	4411905-WB-N01	White Board (4x8 ft.)	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	2000.00	0.00
2	4411911-WB-D01	White Board, Digital	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
3		White Board (4x8 ft.)	piece	1			1	3,500.00			0	0.00			0	0.00				0	0.00	1.00	3500.00	3500.00
4							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00			0	0.00			0	0.00				0	0.00	-0.00	0.00	0.00
6							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00
Common Office Supplies																								
1		Short Bond Paper 216 x 279 mm.	ream				0	0.00			0	0.00			0	0.00				0	0.00	0.00	175	0.00
2		Archfile Binder Legal 2"	piece				0	0.00	100		100	23,000.00			0	0.00	100			100	23,000.00	200.00	230	46000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
3	Archfile Binder Legal 3"	piece				0	0.00	50			50	13,500.00				0	0.00	50			50	13,500.00	100.00	270	27000.00
4	Balpen Black	piece	550			550	2,200.00	50			50	200.00	550			550	2,200.00	50			50	200.00	1,200.00	4	4800.00
5	Balpen Blue	piece	350			350	1,400.00	50			50	200.00	350			350	1,400.00	50			50	200.00	800.00	4	3200.00
6	Balpen, blue	piece	15	15	15	45	2,700.00	15	15	15	45	2,700.00	15	15	15	45	2,700.00	15	15	15	45	2,700.00	180	60.00	10800.00
7	Balpen, black	piece	15	15	15	45	2,700.00	15	15	15	45	2,700.00	15	15	15	45	2,700.00	15	15	15	45	2,700.00	180	60.00	10800.00
8	Balpen Red	piece	150			150	750.00				0	0.00	150			150	750.00				0	0.00	300.00	5	1500.00
9	Battery 9v	piece	15			15	2,025.00				0	0.00	15			15	2,025.00				0	0.00	30.00	135	4050.00
10	B-board Long White	pack	15			15	4,125.00				0	0.00				0	0.00				0	0.00	15.00	275	4125.00
11	B-board Long Blue	pack	20			20	6,000.00				0	0.00				0	0.00				0	0.00	20.00	300	6000.00
12	B-board Long Pink	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300	0.00
13	B-board Long Green	pack	10			10	3,000.00				0	0.00				0	0.00				0	0.00	10.00	300	3000.00
14	B-board Long Gold	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300	0.00
15	B-board Short White	pack	20			20	6,000.00				0	0.00				0	0.00				0	0.00	20.00	300	6000.00
16	B-board Short Blue	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300	0.00
17	B-board Short Pink	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300	0.00
18	B-board Short Green	pack	5			5	1,500.00				0	0.00				0	0.00				0	0.00	5.00	300	1500.00
19	B-board Short Gold	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300	0.00
20	Paper Clip, Bulldog, metal	piece	72			72	720.00	72			72	720.00	72			72	720.00	72			72	720.00	288.00	10	2880.00
21	Ring Binder 1/2"	piece	40			40	280.00	30			30	210.00	40			40	280.00	30			30	210.00	140.00	7	980.00
22	Ring Binder 3/4"	piece	80			80	880.00	50			50	550.00	70			70	770.00	50			50	550.00	250.00	11	2750.00
23	Ring Binder 1"	piece	80			80	1,440.00	50			50	900.00	70			70	1,260.00	50			50	900.00	250.00	18	4500.00
24	Ring Binder 2"	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30	0.00
25	Letterhead w/ PhilGuarantee Logo	ream	50			50	25,000.00				0	0.00	50			50	25,000.00				0	0.00	100.00	500	50000.00
26	Manila Paper (10 pcs per pack)	pack	10			10	500.00				0	0.00	10			10	500.00				0	0.00	20.00	50	1000.00
27	Lead, for mechanical Pencil	tube				0	0.00	10			10	1,500.00				0	0.00				0	0.00	10.00	150	1500.00
28	Index Card 5" x 8"	pack	5			5	1,000.00	2			2	400.00	5			5	1,000.00	2			2	400.00	14.00	200	2800.00
29	Time Card (100 pcs per pack)	pack	2			2	350.00				0	0.00	2			2	350.00				0	0.00	4.00	175	700.00
30	DVD Rewritable	piece	50			50	1,750.00				0	0.00	50			50	1,750.00				0	0.00	100.00	35	3500.00
31	Mailing Envelope with PhilGuarantee Logo	box	10			10	7,000.00				0	0.00	10			10	7,000.00				0	0.00	20.00	700	14000.00
32	Window Mailing Envelope with PhilGuarantee Logo	box	5			5	3,500.00				0	0.00	5			5	3,500.00				0	0.00	10.00	700	2000.00
33	CD Rewritable	piece	30			30	750.00				0	0.00	30			30	750.00				0	0.00	60.00	25.00	1500.00
34	Binding Cover A4, Blue (2pcs./set)	piece	100			100	1,000.00	100			100	1,000.00	100			100	1,000.00	100			100	1,000.00	400.00	10.00	4000.00
35	Folder Divider, Yellow, A4 (5 pcs./set)	set	200			200	3,000.00	200			200	3,000.00	200			200	3,000.00	200			200	3,000.00	800.00	15.00	12000.00
36	Ring Binder, Plastic 5/8"	pc	30			30	165.30	30			30	165.30	30			30	165.30	30			30	165.30	120.00	5.51	661.20
37	Ring Binder, Plastic 1-1/2"	pc	50			50	1,526.50	50			50	1,526.50	50			50	1,526.50	50			50	1,526.50	200.00	30.53	6196.00
38	Transparency Film	box	3			3	900.00				0	0.00	3			3	900.00				0	0.00	6.00	300.00	1800.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
39	Calling Cards	box	39	1	23	63	31,500.00	21	5	19	45	22,500.00	27	3	23	53	26,500.00	21	9	19	49	24,500.00	210.00	500.00	105000.00
40	Paper Bond A4 Inter-office	ream	25			25	25,000.00				0	0.00	25			25	25,000.00				0	0.00	50.00	1,000.00	50000.00
41	Paper, US 1st page, A4 (outgoing letterhead)	ream	20			20	24,000.00	20			20	24,000.00	20			20	24,000.00	20			20	24,000.00	80.00	1,200.00	96000.00
42	Ballpen, red	pc	10			10	40.00	5			5	20.00	10			10	40.00	5			5	20.00	30.00	4.00	120.00
43	Binding Cover A4, White, morocco (2 pcs./set)	set	50			50	500.00	50			50	500.00	50			50	500.00	50			50	500.00	200.00	10.00	2000.00
44	Folder Divider, White, A4 (5 pcs./set)	set	100			100	1,500.00	100			100	1,500.00	100			100	1,500.00	100			100	1,500.00	400.00	15.00	6000.00
45	Envelope, Mailing, long, with letterhead	pc	2000			2000	10,000.00	2000			2000	10,000.00	2000			2000	10,000.00	2000			2000	10,000.00	8,000.00	5.00	40000.00
46	Pad Memo 1/4 WLH	pad	30			30	600.00				0	0.00	30			30	600.00				0	0.00	60.00	20.00	1200.00
47	Pad Memo 1/2 WLH	pad	30			30	1,200.00				0	0.00	30			30	1,200.00				0	0.00	60.00	40.00	2400.00
48	Paper Bond 11" x 15"	ream	10			10	5,000.00				0	0.00	10			10	5,000.00				0	0.00	20.00	500.00	10000.00
49	Paper Bond 11" x 17"	ream	10			10	5,000.00				0	0.00	10			10	5,000.00				0	0.00	20.00	500.00	10000.00
50	Fastener, Plastic	box	10			10	300.00				0	0.00	10			10	300.00				0	0.00	20.00	30.00	600.00
51	Sticker Label	pc	30			30	150.00	30			30	150.00	30			30	150.00	30			30	150.00	120.00	5.00	600.00
52	Battery, 9 volts	pc				0	0.00				0	0.00				0	0.00				0	0.00	0.00	135.00	0.00
53	Binding Cover A4, Green, morocco (2 pcs./set)	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.00	0.00
54	Tape calculator, 2-3/4	roll	2			2	40.00	1			1	20.00	1			1	20.00	1			1	20.00	5.00	20.00	100.00
55	Lift-off Tape, for Olympia SDM	cart	1			1	20.00	1			1	20.00	1			1	20.00	1			1	20.00	4.00	20.00	80.00
56	Ribbon for IBM electric # 1299095	cart	1			1	180.00	1			1	180.00	1			1	180.00				0	0.00	3.00	180.00	540.00
57	Ribbon for Electronic Calculator	cart	1			1	20.00	1			1	20.00	1			1	20.00	1			1	20.00	4.00	20.00	80.00
58	Tape calculator, 2-1/4	roll	2			2	320.00	2			2	320.00	2			2	320.00	2			2	320.00	8.00	160.00	1280.00
59	HP GTS3 Original Ink Bottle 90ml, Black	bottle	1			1	340.00				0	0.00	1			1	340.00				0	0.00	2.00	340.00	680.00
60	HP GTS2 Original Ink Bottle 70ml, Cyan	bottle	1			1	275.00				0	0.00	1			1	275.00				0	0.00	2.00	275.00	550.00
61	HP-GTS2 Original Ink Bottle 70ml, Magenta	bottle	1			1	275.00				0	0.00	1			1	275.00				0	0.00	2.00	275.00	550.00
62	HP GTS2 Original Ink Bottle 70ml, Yellow	bottle	1			1	275.00				0	0.00	1			1	275.00				0	0.00	2.00	275.00	550.00
63	Mouse pad with thickened creative wrist foam support	piece	1			1	493.00	1			1	493.00	1			1	493.00	1			1	493.00	8.00	246.50	1972.00
64	Mailing window envelope with Phloguarantee logo	piece	250	50	50	350	7,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	800	20.00	16000.00
65	Paper, Multi-purpose with Phloguarantee logo, for A4 document	ream	15	15	15	45	13,500.00	15	15	15	45	13,500.00	15	15	15	45	13,500.00	15	15	15	45	13,500.00	180	300.00	54000.00
Common Janitorial Supplies																									
1	Hand Soap	set	2	2	2	6	4,620.00	2	2	2	6	4,620.00	2	2	2	6	4,620.00	2	2	2	6	4,620.00	24.00	770	18480.00
2	Toilet Tissue 3 ply	roll	1392			1392	13,920.00	1440			1440	14,400.00	1392			1392	13,920.00	1440			1440	14,400.00	5,664.00	10	56640.00
3	Hand Sanitizer	gal.	4			4	2,600.00	4			4	2,600.00	4			4	2,600.00	4			4	2,600.00	16.00	650	10400.00
4	Dishwashing Soap	set	2	2	2	6	4,620.00	2	2	2	6	4,620.00	2	2	2	6	4,620.00	2	2	2	6	4,620.00	24.00	770	18480.00
5	Potpour Oil	piece	2			2	400.00				0	0.00	2			2	400.00				0	0.00	4.00	200	800.00
6	Fabric Conditioner	pack	7			7	910.00	7			7	910.00				7	910.00				0	0.00	21.00	130	2730.00
7	Carpet Shampoo	gal	15			15	5,250.00	15			15	5,250.00	15			15	5,250.00	15			15	5,250.00	60.00	350.00	21000.00
8	Trash Bag, black, small	pc	500			500	1,000.00	500			500	1,000.00	500			500	1,000.00	500			500	1,000.00	2,000.00	2.00	4000.00
9	Trash Bag, transparent, XL, PE	pc	700			700	4,200.00	700			700	4,200.00	700			700	4,200.00	700			700	4,200.00	2,800.00	6.00	16800.00

Handwritten signature

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
10	Stain Remover	gal	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00	20.00	350.00	7000.00		
11																									0.00		
12																										0.00	
13																										0.00	
14																										0.00	
15																										0.00	
16																										0.00	
17																										0.00	
18																										0.00	
19																										0.00	
20																										0.00	
21																										0.00	
22																										0.00	
23																										0.00	
24																										0.00	
25																										0.00	
26																										0.00	
27																										0.00	
28																										0.00	
29																										0.00	
30																										0.00	
Office Equipment and Accessories																											
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
Office Supplies																											
1	Battery, CMOS, 2032	piece				0	0.00	15			15	750.00				0	0.00	15			15	750.00	30.00	50	1500.00		
2	Battery, rechargeable, AA 2450mAh, 4 pcs per pack	pack	1			1	1,700.00				0	0.00	1			1	1,700.00				0	0.00	2.00	1700	3400.00		
3	Binding Kit Cover	set	10			10	1,200.00				0	0.00	10			10	1,200.00				0	0.00	20.00	120	2400.00		

Handwritten signature/initials

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
4	Photo Paper	pack	4			4	1,000.00				0	0.00	4								0	0.00	8.00	250	2000.00
5	Photo Paper, A4, P. Satin 180 gsm	pack	8			8	2,800.00				0	0.00	8								0	0.00	16.00	350	5600.00
6	Photo Paper, A4, P. Satin 235 gsm	pack	8			8	2,800.00				0	0.00	8								0	0.00	16.00	350	5600.00
7	Photo Paper, A4, P. Glossy 180 gsm	pack	8			8	2,800.00				0	0.00	8								0	0.00	16.00	350	5600.00
8	Photo Paper, A3, P. Satin 235 gsm	pack	4			4	2,400.00				0	0.00	4								0	0.00	8.00	600	4800.00
9	Photo Paper, A3, P. Satin 180 gsm	pack	4			4	2,400.00				0	0.00	4								0	0.00	8.00	600	4800.00
10	Photo Paper, A3, P. Glossy 235 gsm	pack	4			4	3,000.00				0	0.00	4								0	0.00	8.00	750	6000.00
11	Photo Paper, A3, Matte 235 gsm	pack	4			4	3,000.00				0	0.00	4								0	0.00	8.00	750	6000.00
12	Sticker Paper, A4	pack	30			30	4,500.00	30			30	4,500.00	30								0	0.00	90.00	150	13500.00
13	Parchment Paper 80gsm 216mm x 330mm	pack	5	5	5	15	450.00	5	5	5	15	450.00	5	5	5	15	450.00	5	5	5	15	450.00	60.00	30	1800.00
14	In and out Tray	set	5			5	2,400.00				0	0.00	5								0	0.00	10.00	480	4800.00
15	4 Layer drawer (table top)	piece	5			5	3,000.00				0	0.00	5								0	0.00	10.00	600	6000.00
16	Calling Card	box				0	0.00				0	0.00	58								0	0.00	58.00	300	17400.00
17	Memo Pad	pad				0	0.00				0	0.00	145								0	0.00	145.00	200	29000.00
18	Flash Drive, 32gb capacity	piece	2			2	1,200.00				0	0.00	2								0	0.00	4.00	600	2400.00
19	Balokbayan Box	piece	20			20	3,000.00	20			20	3,000.00	20								20	3,000.00	80.00	150	12000.00
20	Tape, Double sided 1/2"	roll	10			10	1,000.00	10			10	1,000.00	10								10	1,000.00	40.00	100	4000.00
21	Tape, Double sided with foam, 1"	roll	10			10	2,200.00	10			10	2,200.00	10								10	2,200.00	40.00	220	8800.00
22	Please Sign Tabs	pack	30			30	4,500.00	30			30	4,500.00	30								30	4,500.00	120.00	150	18000.00
23	Stabiko	pack	4	4	4	12	1,440.00	4	4	4	12	1,440.00	4	4	4	12	1,440.00	4	4	4	12	1,440.00	48	120.00	5760.00
24	Post-it "Please sign here"	pack	20	15	15	50	3,750.00	20	15	15	50	3,750.00	20	15	15	50	3,750.00	20	15	15	50	3,750.00	200	75.00	15000.00
25	Fastener, Metal, long	box	25	15	15	55	11,000.00	25	15	15	55	11,000.00	25	15	15	55	11,000.00	25	15	15	55	11,000.00	220	200.00	44000.00
26	Thermal binding glue strips	box	15	15	15	45	67,500.00	15	15	15	45	67,500.00	15	15	15	45	67,500.00	15	15	15	45	67,500.00	180	1,500.00	270000.00
Audio and visual presentation and composing equipment																									
1	52161505-TV-S01	SMART Television				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	52161520-MC-M01	Microphone				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	52161512-SP-K01	Speakers				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	32101514-AM-P01	Amplifier				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161517-EQ-E01	Equalizer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Handwritten signature or initials.

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Photographic or filming or video equipment																								
1	46171615-HD-C01	HD Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	45121504-DS-C01	DSLR Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	45121516-VH-C01	HD Video Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	45121506-VC-C01	Video Conference Equipment			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Cleaning Equipment and Supplies																								
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Paper Materials and Products																								
1	Cash Book	book	3		3	1,500.00				0	0.00				0	0.00				0	0.00	3.00	500.00	1500.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Lighting and fixtures and accessories																								
1	39112102-LB-B01	LED bulb			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2		LED Light TB 9 watts	piece		0	0.00	100			100	35,000.00	100			100	35,000.00				0	0.00	200.00	350	70000.00
3		Circular Light	piece		0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4		Globe Light	piece	5	5	1,750.00				0	0.00				0	0.00				0	0.00	5.00	350	1,750.00
5		Lamp Bulb	piece	2	2	300.00				0	0.00	2			2	300.00				0	0.00	4.00	150	600.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Electrical equipment and components and supplies																								
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Computer Supplies																								
1	Ribbon, EPSON, LQ310	cart	3		3	900.00	3		3	900.00	2			2	600.00	2			2	600.00	10.00	300.00	3000.00	
2					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
3					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
4					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
5					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
6					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
7					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
8					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
9					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
10					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
11					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
12					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
13					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
14					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
15					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
Common ICT Equipment																								
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
2	43212104-PI-C01	PRINTER, Inkjet, Color			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
3	43212105-PP-001	Portable Printer			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
4	43211509-AT-001	Android Tablet			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
5	43222510-HS-001	Hub/Switches			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
6	43222609-NR-001	Network Routers			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
7	43222640-WA-P01	Wireless Access Point			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
8	43211711-SF-001	Scanner, Flatbed			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
10	81112306-MF-P01	Multi Function PRINTER			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
12	43191501-MP-001	Mobile Phone			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
13	43211711-SC-D01	Scanner, Colored, Double sided, feeder type			0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
14					0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
24					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
26					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
27					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
OTHER SOFTWARE																								
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Consumables																								
1	Epoxy Glue	piece	10		10	1,500.00	10			10	1,500.00	10			10	1,500.00	10			10	1,500.00	40.00	150	6000.00
2	Kyocera Toner Black TK584	piece	2		2	9,800.00	2			2	9,800.00	2			2	9,800.00	2			2	9,800.00	8.00	4900	39200.00
3	Kyocera Toner Yellow TK584	piece	2		2	10,500.00	2			2	10,500.00	2			2	10,500.00	2			2	10,500.00	8.00	5250	42000.00
4	Kyocera Toner Magenta TK584	piece	2		2	10,500.00	2			2	10,500.00	2			2	10,500.00	2			2	10,500.00	8.00	5250	42000.00
5	Kyocera Toner Cyan TK584	piece	2		2	10,500.00	2			2	10,500.00	2			2	10,500.00	2			2	10,500.00	8.00	5250	42000.00
6	Kyocera Toner Black TK5244	piece	40		40	244,500.00	40			40	244,500.00	40			40	244,500.00	40			40	244,500.00	160.00	6112.5	978000.00
7	Kyocera Toner Yellow TK5244	piece	30		30	207,375.00	30			30	207,375.00	30			30	207,375.00	30			30	207,375.00	120.00	6912.5	829500.00

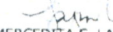
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
8 Kyocera Toner Magenta TK5244	piece	30			30	207,375.00	30			30	207,375.00	30			30	207,375.00	30			30	207,375.00	120.00	6912.5	829500.00
9 Kyocera Toner Cyan TK5244	piece	30			30	207,375.00	30			30	207,375.00	30			30	207,375.00	30			30	207,375.00	120.00	6912.5	829500.00
10 Ribbon Cart, Epson Black, for DLQ 3500	piece	30			30	36,000.00	30			30	36,000.00	30			30	36,000.00	0			0	0.00	90.00	1200	108000.00
11 Ink Cart, HPC6656AA, (HP56), Black	piece	10			10	15,000.00	10			10	15,000.00	10			10	15,000.00	10			10	15,000.00	40.00	1500	60000.00
12 Ink Cart, HPC6657AA, (HP57), Tri-color	piece	10			10	20,000.00	10			10	20,000.00	10			10	20,000.00	10			10	20,000.00	40.00	2000	80000.00
13 Ribbon for Pearl 9000 High speed Dot matrix printer	piece	6			6	9,000.00				0	0.00	6			6	9,000.00				0	0.00	12.00	1500	18000.00
14 Ink for EPSON L-1800 Photo Printer Cyan	piece	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	8.00	600	4800.00
15 Ink for EPSON L-1800 Photo Printer Magenta	piece	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	8.00	600	4800.00
16 Ink for EPSON L-1800 Photo Printer Yellow	piece	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	8.00	600	4800.00
17 Ink for EPSON L-1800 Photo Printer Black	piece	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	2			2	1,200.00	8.00	600	4800.00
18 Toner for Fuji Xerox M465	cart	2			2	40,000.00	2			2	40,000.00	2			2	40,000.00	2			2	40,000.00	8.00	20,000.00	160000.00
19 Toner for Fuji Xerox C3370	cart	8			8	160,000.00	8			8	160,000.00	8			8	160,000.00	8			8	160,000.00	32.00	20,000.00	640000.00
20 Toner for Fuji Xerox C5005	cart	2			2	40,000.00	2			2	40,000.00	2			2	40,000.00	2			2	40,000.00	8.00	20,000.00	160000.00
21 Ink Cartridge Brother MFCJ2510 (Black) LC-567 1200p	cart	3			3	2,850.00	2			2	1,900.00	1			1	950.00	1			1	950.00	7.00	950.00	6650.00
22 Ink Cartridge Brother MFCJ2510 (Cyan) LC-563 1200p	cart	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4.00	500.00	2000.00
23 Ink Cartridge Brother MFCJ2510 (Magenta) LC-563 1200p	cart	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4.00	500.00	2000.00
24 Ink Cartridge Brother MFCJ2510 (Yellow) LC-563 1200p	cart	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4.00	500.00	2000.00
25 Toner for kyocera	box	0	5	5	10	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,000.00	50000.00
Other Categories																								
1 53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2 60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3 46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4 26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5 46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6 25172502-WV-001	Wheels, (Type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7 40761513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8 48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9 26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	Coffee classic	pack	150	150	300	24,000.00	150		150	12,000.00	150		150	300	24,000.00	150		150	12,000.00	900.00	80.00		72000.00	
11	Coffee decaf	pack	10	10	20	1,800.00	10		10	900.00	10		10	20	1,800.00	10		10	900.00	60.00	90.00		5400.00	
12	Creamer	pack	160	160	320	27,200.00	160		160	13,600.00	160		160	320	27,200.00	160		160	13,600.00	960.00	85.00		81600.00	
13	Sugar	kilo	160	160	320	19,200.00	160		160	9,600.00	160		160	320	19,200.00	160		160	9,600.00	960.00	60.00		57600.00	
14	Facial Tissue	box	100	100	200	12,000.00	100		100	6,000.00	100		100	200	12,000.00	100		100	6,000.00	600.00	60.00		36000.00	
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

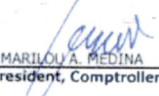
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
A. TOTAL																								11,176,581.84
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								1,117,658.18
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								12,294,240.02
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								
F. MONTHLY CASH REQUIREMENTS																								
G.1 Available at Procurement Service Stores					1,116,970.35					1,741,945.15					943,713.11						765,669.03	P	4,568,297.54	
G.2 Other Items not available at PS but regularly purchased from other sources					1,761,374.80					1,597,449.80					1,752,239.80						1,497,219.80	P	6,508,284.20	
TOTAL MONTHLY CASH REQUIREMENTS					2,878,345.15					3,339,394.95					2,695,952.91						2,262,888.83	P	11,176,581.84	

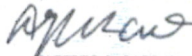
*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 HELEN H. SANTAMARIA
 Administrative Officer V, OSD

Certified Funds Available / Certified Appropriate Funds Available: 
 MERCEDITA C. LAPADA
 Vice President, Budget Management Department


 MARILOU A. MEDINA
 Senior Vice President, Comptrollership Group

Approved by: 
 ALBERTO E. PASCUAL
 Head of Office/Agency

Date Prepared: _____